

**MINUTES
KENOSHA COUNTY
FINANCE/ADMINISTRATION COMMITTEE
Thursday, February 15, 2018**

MEMBERS PRESENT: Terry Rose, Ron Frederick, Edward Kubicki, Jeffrey Gentz, Daniel Esposito, and Greg Retzlaff, YIG Member Jin, YIG Member Heller-Cavener

MEMBERS EXCUSED: Supervisor Rick Dodge

OTHER SUPERVISORS PRESENT: County Board Chairwoman Kimberly Breunig (ex officio)
Steve Bostrom, PDEEC

PLACE: KCAB, Committee Conference Room

DATE: February 15, 2018

Chairman Rose called the meeting to order at 6:30 p.m.

CITIZENS COMMENTS

There were none.

REPORTS FROM THE CHAIRMAN

There were none.

REPORTS FROM COMMITTEE

There were none.

APPROVAL OF MINUTES (TAPE TIME: 00:15)

Motion by Supervisor Gentz approve the minutes from January 11, 2018. Second by Supervisor Esposito. All aye, motion carried, including YIG Members.

CORPORATION COUNSEL – Resolution to Accept Donation of a Parcel in the Fox River Floodplain (0:31)

John Moyer, Senior Assistant Corporation Counsel, noted a clerical error in the resolution and listing of the item on the committee agendas and recommended the committee table the item this evening. He noted that the planning committee had tabled the item at their meeting February 14th. The document had referenced the “Fox Fiver” floodplain and it is actually in the “Camp/Center Lake” floodplain area. Motion by Gentz to table. Second by Kubicki. All aye, motion carried, including YIG Members.

COUNTY CLERK – The Nature Conservancy Proposal to Purchase Tax Deed Lots for Nature Preserve Addition (5:10)

County Clerk Mary Kubicki presented this item. The property is in the Chiwaukee Prairie/Carol Beach area. The Conservancy has received grant funding for the purchase of this property. Motion by Gentz to approve a purchase price of \$50,000. Second by Retzlaff. All aye, motion carried, including YIG Members.

COUNTY CLERK – Tax Deed (21:16)

County Clerk Mary Kubicki presented these items. Thirteen properties have recently gone through the delinquent taxes process and are now ready to be put up for auction. The Clerk requested minimum auction pricing (starting point) from the committee on the following parcels:

- 07-222-25-106-007 Motion by Gentz \$23,000 – Second by Esposito – All aye, motion carried; YIG-aye.
- 02-122-02-228-012 Motion by Esposito \$34,900 – Second by Kubicki – All aye, motion carried; YIG-aye.
- 02-122-02-452-009 Motion by Frederick \$10,000 – Second by Kubicki – All aye, motion carried; YIG-aye.
- 03-122-04-023-180 Motion by Frederick \$50,000 – Second by Kubicki – All aye, motion carried; YIG-aye.
- 03-122-10-301-126 Motion by Gentz \$500 – Second by Esposito – All aye, motion carried; YIG-aye.
- 05-123-06-129-005 Motion by Kubicki \$5,000 – Second by Frederick – All aye, motion carried; YIG-aye.
- 05-123-06-260-036 Motion by Frederick \$7,500 – Second by Gentz – All aye, motion carried; YIG-aye.
- 05-123-06-386-003 Motion by Frederick \$7,500 – Second by Gentz – All aye, motion carried; YIG-aye.
- 07-222-25-428-016 – this property has been vacant for 10 years; is 40' wide x 128' deep on 30th Avenue – the Committee suggested that he Clerk offer the property to the City as a tear down; if they aren't interested, bring it back to the committee.
- 08-222-35-276-013 Motion by Frederick \$25,000 – Second by Kubicki – All aye, motion carried; YIG-aye.
- 11-223-30-481-011 Motion by Gentz \$14,900 – Second by Frederick; All aye, motion carried; YIG-aye.
- 12-223-31-130-004 Motion by Esposito \$9,000 – Second by Kubicki – All aye, motion carried; YIG-aye.
- 12-223-31-255-010 Motion by Gentz \$5,000 – Second by Kubicki - All aye, motion carried; YIG-aye.
- 12-223-31-357-004 Motion by Retzlaff \$200 – Second by Gentz - All aye, motion carried; YIG-aye.

INFORMATION TECHNOLOGY – Resolution to Approve Mobile Device Management Policy (connecting phones and tablets to County IT systems) (56:46)

Ms. Merrill presented this item noting that it was reviewed at last month's meeting, but a corresponding resolution was not available at the time. The committee recalled the proposal. Motion by Retzlaff to approve. Second by Kubicki. All aye, motion carried, including YIG Members.

SHERIFF – Resolution – 2017 Equipment Grant Award – WI Military Affairs – Homeland Security/ALERT EOD Ballistic Protection (57:48)

Lt. Steve Beranis presented this item. Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG Members.

SHERIFF – 2017 Equipment Grant Award - WI Dept. of Military Affairs - Homeland Security/Bomb Squad Portable X-Ray Device (2/3 vote for County Board) (58:34)

Lt. Steve Beranis presented this item. Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG Members.

KABA – 4Q Report (59:41)

Brock Portilia, KABA, presented this item.

HUMAN RESOURCES – Resolution to Approve Kenosha County’s Intent and Agreement to Self-insure for Worker’s Compensation (1:21:40)

Ashley Lutterman, Human Resources Analyst, presented this item. Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG Members.

Discussion and Review Regarding Discipline Policy (1:22:35)

The Committee reviewed the current policy regarding appeals of Independent Hearing Officer (IHO) decisions relative to employee discipline. The current requirement is that the committee can either confirm the IHO decision or decline it; they cannot reduce or change a decision. After discussion and review of the current language and noting the state requirement; no changes were proposed at this time. It was noted that a statement of a standard of review might be the process to address the committee’s concerns with this policy should they desire to revisit this again in the future.

AUDIT OF BILLS (1:58:21)

REPORT FROM DEPARTMENT OF ADMINISTRATION (1:58:52)

Personnel – None.

General Fund Balance Report – Barna Bencs, Budget Director, presented.

Public Works Report – None.

Human Services – None.

Treasurer’s Report(s) – Delinquent Tax – Monthly Update – presented.

Register of Deeds Report – December 2017 and January 2018 – presented.

County Clerk Report – January 2018 – presented.

Monthly Statement – February 15, 2018 – presented.

Budget Modification(s) – presented.

Motion by Kubicki to adjourn. Second by Frederick. All aye, motion carried, including YIG Members. The Committee adjourned at 8:52 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant