

**MINUTES
KENOSHA COUNTY
PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE
Wednesday, March 8, 2017**

Minutes of the Kenosha County Planning, Development & Extension Education Committee public hearing held on Wednesday, March 8, 2017 at 6:00 p.m. in the Kenosha County Center Public Hearing Room, 19600 -75th Street, Bristol, Wisconsin.

Members Present: Supervisors Erin Decker, Michael Skalitzky, Jill Gillmore, Steve Bostrom

Members Excused: Supervisor John Poole

Youth In Governance Representatives Absent: Felix Desimoni and Mikelle Miles

UW-Extension Staff Present: Tedi Winnett, Director, UW-Extension, Amy Greil, Jeanne Hilinske-Christensen, and Bethany Sorce

Also in Attendance for the UW-Extension portion of the meeting: Margaret Whyte and Sierra Perry, Carthage College Students

Also in Attendance for the public hearings on land use items:

Andy M. Buehler, Director, Division of Planning and Development
April A. Webb, Senior Administrative Assistant

The meeting was called to order at 6:00 p.m. by Chairman Decker.

1. **Certification of Compliance with Wisconsin Open Meetings Law:** The committee confirmed that all requirements of the Wisconsin Open Meetings Law had been met.
2. **Feature Program “Afterschool Ambassadors”:** Bethany Sorce, 4-H Program Assistant, gave a brief overview of the history of the program. Currently volunteers from Harborside Academy provide support to youth at Frank Elementary School and volunteers from Carthage College provide support to Wilson Elementary School. Margaret Whyte is the current Afterschool Ambassadors Program Coordinator. She led an activity to learn the ages and stages of youth. Sierra Perry explained how the Kappa Phi Eta sorority at Carthage as “adopted” Afterschool Ambassadors as their community service project.
3. **nEXT Generation Cooperative Extension Reorganization Update:** Director Tedi Winnett shared that Cooperative Extension Dean Karl Martin announced that the process for hiring two new Assistant Deans is underway. The next process will be to hire the Area Extension Director positions by early May.
4. **UW-Extension Educator/Program updates:** Amy Greil, Community Natural Resources and Economic Development (CNRED) Educator, hosted community conversation for forty individuals to provide input for arts and culture strategic plan at Fusion and the Kenosha Community Library. She also worked the food processing network to convene entrepreneurs who sell food products to begin planning for the Kenosha community kitchen concept.

Jeanne Hilinske-Christensen, Interim Horticulture Educator, noted that 113 people registered for the Landscape & Grounds Maintenance Short Course, which was taught every Wednesday in February. The 11th Annual Spring Into Gardening conference will be held at Westosha Central High School and 220 registrants are expected to attend. Jeanne noted that her position will transition to a 60% in April. Christine Russin, Horticulture Educator Assistant, is working 40% to provide educational program support for horticulture.

5. **Youth In Governance – review interview schedule:** Tedi reported that 39 applications were received from eight different high schools. Twenty youth will be invited to interview on March 22 and March 23. Letters will be mailed tomorrow. Chairman Decker and Supervisors Poole and Skalitzky will serve on the interview committee. Current YIG members Michael Hertel and Sydney Robson will be the YIG representatives on the interview committee. One youth will need to be interviewed early, as she will be on a school trip in France. It was agreed to hold the interview on Monday, May 20th at the Kenosha County Center building.
6. **UW-Extension Director’s Report:** Tedi presented Chairman Erin Decker with her 5-year WACEC membership certificate.

Tedi shared that Amy had an article on the impact of the creative economy in the Kenosha News special insert for the Kenosha Creative Space.

Tedi reported that the Youth Development Educator position request for an Interim educator was not approved at this time due to the reorganization.

Chairman Decker called for a brief recess prior to reconvening for the Public Hearing portion of this meeting.

After a brief recess, the Public Hearing was called to order at 7:10 p.m. in the Public Hearing Room (Recording #2 of 2).

Chairman Decker called for introductions of committee members, youth in governance, and staff.

7. **Robert & Deborah Diemer**, 25819 W. Grass Lake Rd., Antioch, IL 60002 (Owner), Lon Wienke, Wienke & Associates LLC, 726 W. Main Street, Twin Lakes, WI 53181 (Agent), requesting a **rezoning** from A-1 Agricultural Preservation Dist. to A-2 General Agricultural Dist., R-1 Rural Residential Dist. & C-1 Lowland Resource Conservancy Dist. on Tax Parcel #60-4-119-242-0502 located in the NW ¼ of Section 24, T1N, R19E, Town of **Randall (1:42)**

Lon Wienke, Wienke & Associates LLC, was in attendance to speak to this item.

- Supervisor Skalitzky made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the rezoning request of Robert & Deborah Diemer (Owner) and Lon Wienke (Agent). The motion was seconded by Supervisor Gillmore and passed unanimously by those committee members present.

8. **Planning, Development & Extension Education Committee**, 19600 75th St., Suite 185-3, Bristol, WI 53104 (Sponsor). The following is a list of owners and Tax Parcels of which the Department of Natural Resources has determined that existing waterways are considered “navigable.” Consequently, notice is hereby given to locate the **shoreland overlay designation** on the below stated properties **(6:25)**:

<u>Owners</u>	<u>Tax Parcels</u>
Robert Diemer, Diemer Trust 9295 328 th Ave.	#60-4-119-133-0210
Horak Farm LLC 312 th Ave.	#60-4-119-134-0110
Michael Vavrina 9100 312 th Ave.	#60-4-119-134-0220
Deborah Schroeder 9120 312 th Ave.	#60-4-119-134-0405
Sam Agam, Agam Trust 31810 Bassett Rd.	#60-4-119-134-0511
Richard W. Wayne 9200 312 th Ave.	#60-4-119-134-0600
Jeffery J. & Pamela J. Schroeder 31332 93 rd St.	#60-4-119-134-0700
Horak Farm LLC Bassett Rd.	#60-4-119-241-0310
Pauline Horak, Horak Trust 9701 320 th Ave.	#60-4-119-241-0320
Horak Farm LLC Bassett Rd.	#60-4-119-241-0330
Horak Farm LLC 9801 320 th Ave.	#60-4-119-242-0201
Robert Diemer Bassett Rd.	#60-4-119-242-0502

Mr. Buehler presented this item.

- Supervisor Gillmore made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the shoreland overlay designation for the above referenced parcels. The motion was seconded by Supervisor Bostrom and passed unanimously by those committee members present.

9. **Comprehensive Plan Amendment 2016 Annual Report – Planning, Development & Extension Education Committee (9:56)**

Public Hearing on Proposed Comprehensive Plan Amendment, Planning, Development & Extension Education Committee, 19600 75th Street, Suite 185-3, Bristol, WI 53104 (Sponsor), requests approval of Draft Annual Report, “A Multi-Jurisdictional Plan for Kenosha County: 2035, 2016 Annual Report”

Mr. Buehler presented this item.

- Supervisor Gillmore made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the shoreland overlay designation for the above referenced parcels. The motion was seconded by Supervisor Skalitzky and passed on the following roll call vote: Skalitzky – aye; Decker – aye; Gillmore – aye; Bostrom – aye.

10. **Review and Possible Approval – Land Use Fee Schedule (12:20)**

Mr. Buehler presented this item. The revisions were: updated Village of Somers fees and the addition of Village of Salem Lakes land use processing fees.

- Supervisor Skalitzky made a motion to **approve** the revised Land Use Fee Schedule as presented. The motion was seconded by Supervisor Gillmore and passed unanimously by those committee members present.

11. **CERTIFIED SURVEYS AND OTHER LAND DIVISIONS**

- Supervisor Gillmore made a motion to **approve** the following Affidavit of Correction for Certified Survey Map No. 2614, subject to conditions. The motion was seconded by Supervisor Skalitzky and passed unanimously by those PDEEC members present.

Lori Ann Lester & Anthony Zwilling and Bell Fuels Inc. a/k/a Joe Dal Santo (Owners), Robert J. Wetzel, B.W. Surveying, Inc. (Agent) - Part of the Northeast Quarter of Section 1, Township 1 North, Range 19 East, Town of Wheatland. For informational purposes only this parcel is located on the south side of CTH “K” (60th Street) approximately 0.6 miles east of the intersection of CTH “W” (328th Ave). Requesting an amendment of Certified Survey Map No. 2614 via an “Affidavit of Correction”, received by Planning & Development January 17, 2017 and drafted by Robert J. Wetzel of B.W. Surveying, Inc., to vacate and replace the easement located on Lot 2 of Certified Survey Map No. 2614.

Conditional Approval subject to the following:

- a) Subject to that approved by the Town of Wheatland at their January 30, 2017 Town Board meeting (Exhibit A, attached)
- b) Subject to the highway access restriction from CSM 2614 remaining in place.
- c) Subject to the Affidavit of Correction being recorded in the Kenosha County Register of Deeds.

12. **APPROVAL OF MINUTES - APPROVED**

- Supervisor Skalitzky made a motion to approve the minutes as presented of the February 8, 2017 Planning, Development and Extension Education Committee meeting. The motion was seconded by Supervisor Gillmore and passed unanimously by those PDEEC members present.

13. **CITIZEN COMMENTS - NONE**

14. **ANY OTHER BUSINESS ALLOWED BY LAW – NONE**

15. **ADJOURNMENT**

- Supervisor Gillmore made a motion to adjourn the meeting. The motion was seconded by Supervisor Skalitzky and passed unanimously by those PDEEC members present. The meeting was adjourned at 7:29p.m.

The next regularly scheduled meeting of the Planning, Development & Extension Education Committee will be held on Wednesday, April 12, 2017.