

**MINUTES**  
**KENOSHA COUNTY**  
**FINANCE/ADMINISTRATION COMMITTEE**  
**Thursday, April 11, 2019**

MEMBERS PRESENT: Terry Rose, Ron Frederick, Edward Kubicki, Jeffrey Gentz, John O'Day, and Jeff Wamboldt

MEMBERS EXCUSED: Michael Goebel

**YOUTH IN GOVERNANCE**

MEMBERS EXCUSED: YIG Member Daniel Mleczko and YIG Member Anika Katt

PLACE: KCAB, Committee Conference Room

DATE: April 11, 2019

Chairman Rose called the meeting to order at 8:00 p.m.

**REPORTS FROM THE CHAIRMAN**

There were none.

**REPORTS FROM COMMITTEE**

There were none.

**APPROVAL OF MINUTES (Recorder Time: 00:07)** Gentz/Frederick to approve the minutes from March 14, 2019. Motion carried - All aye.

**SUPERVISOR RODRIGUEZ – Ordinance to Set the Fees Relating to Open Records**

**Requests (1:04)** – Corporation Counsel Joseph Cardamone noted this information would be available for the May meeting. Supervisor Rodriguez requested that if this is not reviewed at the May meeting, that the State fees regarding Open Records Requests for copies be instated. Gentz/Kubicki motion to defer to the May 2019 meeting. Motion carried – All aye.

**PUBLIC WORKS – Resolution Authorizing Application for WDNR Trails Grant for KD Park (3:25)** – Jim Kupfer, DPW CFO, presented. Gentz/Kubicki motion to approve. Motion carried - All aye.

**FINANCIAL SERVICES - 2018 Year End Report (4:58)** - Barna Bencs, Budget Director, and Kathryn Andrea, Consultant, presented the year-end report and various portions of the Carryover and annual closeout resolution.

**FINANCIAL SERVICES - Resolution 2018-2019 Carry Over and Annual Closeout (4:58)** - Barna Bencs, Budget Director, and Kathryn Andrea, Consultant, presented. Chairman Rose requested golf final fiscal information by the April 16 County Board meeting. Mr. Kupfer noted he would provide the information requested. He also noted that they had a profit of just under \$100,000 for FY2018. Gentz/Kubicki motion to approve. Motion carried - All aye, including YIG Members.

**HUMAN RESOURCES – Resolution – Reclassification of the Administrative Program Coordinator (E4) to a Sworn Lieutenant (NR-SG) (43:30)** - Clara Tappa, Director of Human Resources, and Sheriff David Beth presented. Gentz/Wamboldt motion to approve. Motion carried - All aye.

**HUMAN RESOURCES – Update Sheriff Department Overtime (49:58)** - Clara Tappa, Director of Human Resources presented noting a savings of \$53,098.84 as a result of the new 12 hour shifts for corrections detail. Finance Director Patricia Merrill provided at 10-year history of “actuals” regarding Kenosha Sheriff’s Department (KSD) overtime for the period 2008 – 2018 that had been requested at the March meeting.

**AUDIT OF BILLS (59:23)**

**REPORT FROM DEPARTMENT OF ADMINISTRATION (1:02:46)**

**Human Resources** – Human Resources Director Clara Tappa noted that the Request for Proposals (RFP) for insurance consultants had been procured; the team is currently going through the evaluation process. She also noted that negotiations with the Deputy Sheriff Association were scheduled for April 18<sup>th</sup>.

**Treasurer’s Reports** – Tax Status Report April 3, 2019 – presented.

**Register of Deeds Report** – February and March 2019 – presented.

**County Clerk’s Report** - March 2019 – presented.

**Monthly Statement** – April 11, 2019 – presented.

**Budget Modification** – April 11, 2019 - presented.

Kubicki/O’Day Motion to adjourn. Motion carried - All aye.

The Committee adjourned at 9:07 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant