

**MINUTES
KENOSHA COUNTY
PLANNING, DEVELOPMENT & EXTENSION EDUCATION COMMITTEE
Wednesday, July 11, 2018**

Minutes of the Kenosha County Planning, Development & Extension Education Committee public hearing held on Wednesday, July 11, 2018 at 6:00 p.m. at the Kenosha County Center, 19600 - 75th Street, Bristol, Wisconsin.

Members Present: Supervisors Erin Decker, John Poole, Michael Skalitzky, Zach Rodriguez and Mark Nordigian

Youth In Governance Present: Haley Esposito

Youth In Governance Excused: Victoria Desimoni

UW-Extension Staff Present: Beverlee Baker, Area Extension Director, Amy Greil, Jeanne Hilinske-Christensen, Vickie LeFlore, and Mary Metten

Also in Attendance for the public hearings on land use items:

Andy M. Buehler, Director, Division of Planning and Development
April A. Webb, Senior Administrative Assistant

The meeting was called to order at 6:00 p.m. by Chairman Decker.

1. **Certification of Compliance with Wisconsin Open Meetings Law:** The committee certified that all requirements of the Wisconsin Open Meetings Law had been met
2. **Youth In Governance Program Update:** Vickie LeFlore, positive youth development educator, noted that the bus tour was held for the 2018-19 YIG. The newly remodeled Brookside and Corporation Counsel Office were added to the tour list this year. They were unable to tour the Joint Services and Sheriff's offices due to an electrical outage. Ms. LeFlore is working on updating the timeline for the "to do list" and is working with a contact from Career Coaches of WI regarding a professional services agreement (PSA). A study is being conducted with UW-Extension regarding the impact of YIG from past years.
3. **Feature Program "Horticulture":** Jeanne Hilinske-Christensen, Interim Horticulture Educator, introduced Josh Grimes, summer intern, who is working with the youth program and Kenosha Park system. Josh updated the committee on what programs he is working on with youth in the City of Kenosha, Lincoln Park, YMCA, Boys & Girls Clubs, and surrounding area. This is the first year at Roosevelt Park; there is a need for an outside water source for this site. The programs are teaching youth the basics of horticulture – planting, watering, soil, good and bad bugs in the garden, etc. Josh noted it's been a great experience and he's having fun doing it.

4. **UW-Extension Educator/Program updates:**

Jeanne Hilinske-Christensen, Interim Horticulture Educator, presented Master Gardener training Level 1 will be held August thru November. The training is a twelve week program and will be offered Thursday afternoons, no evening this year. The training will be held at the Ives Grove and Kenosha County Center locations. Field trips to locations they will be working at will be planned. The program had 23 interns last year - all are active at this time. Lawn Chair learning was held and inquiries have been received already asking if we are providing the learning sessions again next year.

Vickie LeFlore, Positive Youth Development Extension Educator, noted that she presented a program and provided an activity for the 4-H overnight camp. She also assisted Beth with programs and activities at the 4-H day camp.

Mary Metten, Health & Well-Being Educator, noted that Amy brought her in on the planning process to bring a food bank system into Kenosha County. They have been working toward a meeting that was held in June with the Hunger Prevention Council to provide more concrete updates for the program. They provided an info-graphic to create more understanding of the concept of a food bank, what Kenosha's needs are, and what it would look like. They reached out to the council members inviting them to reach out to their networks for an informational meeting to be held here in September.

Amy presented the info-graphic to the committee and provided more specifics regarding the efficient and active distribution of the food in the larger county system. The food bank does not currently exist, this is what UW Staff and the Food Council are working toward - securing the donations from Meijer, Gordon Food Service, and Associated the three large food distribution hubs here in Kenosha County. Colleagues from Sheboygan County that already has a food bank system attended the June meeting, as well as Sargento, Sartori, and Johnsonville, who drove the creation of their food bank to ensure donors were local and to promote the safe storage of the food and getting the products to the end users in a fresh state for the best possible nutrition and variety of products.

A roundtable meeting is being planned for the morning of August 23 at Gordon Food Service especially for the large food distributors and other community leaders to inform them of the program, the need for a place to store food in the immediate area, and to coordinate with them to bring this food bank system idea to fruition. It involves a lot of moving parts, coordination and donations to bring this all together. Amy will provide the invitation to the PDEEC members when it is available.

5. **UW-Extension Director's Report:** Area Extension Director Bev Baker, noted that a small team is working on a situation analysis study of needs and issues each county is collecting information and summarizing it, then it goes to state level to take a closer look at it and align the resources more closely with what we are seeing state-wide. Some topics of key issues - workforce, need for more to go into trades, financial education of youth, which Mary is looking and exploring for what is currently being offered in her new role and how to form programming geared toward that. The team will also be talking to county board chairs and county executives. Bev expects to be able to share results with the extension committees in the fall sometime.

Chairman Decker called for a brief recess prior to reconvening for the Public Hearing portion of this meeting.

After a brief recess, the Public Hearing was called to order at 7:00 p.m. in the Public Hearing Room (Recording #2 of 2).

Chairman Decker called for introductions of committee members, youth in governance, and staff.

4. **REVIEW AND POSSIBLE APPROVAL OF AMENDMENTS TO CHAPTER 12 OF THE KENOSHA COUNTY MUNICIPAL CODE – APPROVED (1:30)**

Review and possible approval of ordinance amendments to the text of the Kenosha County General Zoning and Shoreland/Floodplain Zoning Ordinance. The proposed text changes will modify existing sections and add new sections, to better reflect accepted standards and practices and to codify existing policies

Division Director Buehler presented this item. The Towns of Brighton, Paris, Randall, and Wheatland have reviewed the proposed amendments and recommend approval.

- Supervisor Skalitzky made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the amendments to Chapter 12 of the Kenosha County Municipal Code as presented by those committee members present. The motion was seconded by Supervisor Poole and passed unanimously by those PDEEC members present, including YIG.

5. **REVIEW AND POSSIBLE APPROVAL OF AMENDMENTS TO CHAPTER 17 OF THE KENOSHA COUNTY MUNICIPAL CODE – APPROVED (7:44)**

Review and possible approval of an ordinance amendment to the text of the Kenosha County Stormwater Management, Erosion Control and Illicit Discharge Ordinance. The proposed text will allow alternate forms of financial assurance than what currently exists.

Division Director Buehler presented this item. The Towns of Brighton, Paris, Randall, and Wheatland have reviewed the proposed amendments and recommend approval.

- Supervisor Skalitzky made a motion to **approve** and recommend to the Kenosha County Board of Supervisors the amendments to Chapter 17 of the Kenosha County Municipal Code as presented. The motion was seconded by Supervisor Poole and passed on a 4-1 vote; Rodriguez voting no. Youth In Governance: Esposito – aye.

6. **APPROVAL OF MINUTES - APPROVED**

- Supervisor Nordigian made a motion to approve the minutes as presented of the June 13, 2018 Planning, Development and Extension Education Committee meeting. The motion was seconded by Supervisor Rodriguez and passed unanimously.

7. **CITIZEN COMMENTS - NONE**

8. **ANY OTHER BUSINESS ALLOWED BY LAW**

Mr. Buehler noted there were two applications for the August 8, 2018 meeting agenda – a comprehensive plan amendment and a rezoning.

9. **ADJOURNMENT**

- Supervisor Skalitzky made a motion to adjourn the meeting. The motion was seconded by Supervisor Rodriguez and passed unanimously by those PDEEC members present. The meeting was adjourned at 7:22 p.m.

The next regularly scheduled meeting of the Planning, Development & Extension Education Committee will be held on Wednesday, August 8, 2018.