

**MINUTES**  
**KENOSHA COUNTY**  
**FINANCE/ADMINISTRATION COMMITTEE**  
**Thursday, July 12, 2018**

MEMBERS PRESENT: Terry Rose, Edward Kubicki, Jeffrey Gentz, and Michael Goebel,  
YIG Member Daniel Mleczo, YIG Member Anika Katt

MEMBERS EXCUSED: Ron Frederick and John O'Day

OTHER SUPERVISORS  
PRESENT: County Board Chairman Daniel Esposito (ex officio)

PLACE: KCAB, Committee Conference Room

DATE: July 12, 2018

Chairman Rose called the meeting to order at 6:30 p.m.

**CITIZENS COMMENTS**

There were none.

**REPORTS FROM THE CHAIRMAN**

There were none.

**REPORTS FROM COMMITTEE**

There were none.

**NOMINATION OF 2<sup>ND</sup> VICE CHAIR**

Supervisor Goebel nominated Supervisor Jeff Gentz for 2<sup>nd</sup> Vice Chair. Supervisor Gentz accepted the nomination. Motion by Goebel. Second by Kubicki. The nomination was approved unanimously on a voice vote, including YIG.

**APPROVAL OF MINUTES (0:27)**

Motion by Supervisor Kubicki to approve the minutes from June 14, 2018. Second by Supervisor Goebel. All aye, motion carried, including YIG Members.

**SHERIFF –2018 Resolution to Recognize Expected Revenue from WI DOT Traffic Mitigation for I-94 Freeway Project (2:40)**

Chief Deputy Levin presented this item. Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG Members.

**SHERIFF – 2018 Recognize Revenue and Expenditures for Law Enforcement Services at the Los Pinos Event, Town of Brighton, May 27, 2018 (7:20)**

Chief Deputy Levin presented this item and noted it was a rodeo event. Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG Members.

**PUBLIC WORKS – PARKS – Resolution to Accept Funding for Kenosha County Parks Kemper Center Shoreline Protection (10:23)**

Jim Kupfer, CFO Public Works, presented this item. The Resolution was approved on a 4-0 voice vote with Supervisor Esposito voting aye and Supervisor Kubicki abstaining. YIG Members voted aye.

**FINANCE – Update Sheriff Overtime (14:15)**

Clara Tappa, Human Resources Director and Captain Miller presented this information and provided handouts of colored graphic data, charts, and specifics relative to overtime hours, dollars, staffing, bookings, PREA, solutions already in place and future challenges. The information was well received and appreciated by the Committee. Discussion ensued regarding possible legislation going into effect regarding reform for juveniles to be housed in a separate facility from adults, whereby the result would be a state mandated law with costs borne by the local municipalities. Supervisor Gentz requested further information to be presented at a future Finance/Admin Committee meeting or at a Judiciary & Law Enforcement Committee meeting. Chairman Esposito will reach out to the Legislative Committee to place the topic on an upcoming agenda.

**FINANCE - A Resolution Authorizing and Providing for the Issuance of Not To Exceed \$15,425,000 General Obligation Promissory Notes; Providing for the Notification and Sale of Said Notes; and Other Related Details (59:45)**

Dawn Gunderson Schiel, Senior Municipal Advisor/Vice President, Ehlers, presented this item. Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG Members.

**FINANCE – Authorizing Resolution – 2018 Kenosha County Budget – Advisory Levy Objective (1:14:30)**

Barna Bencs, Budget Director, presented this item. The Motion by Gentz to approve. Second by Kubicki. Motion carried including YIG Members.

**AUDIT OF BILLS (1:30:35)**

**REPORT FROM DEPARTMENT OF ADMINISTRATION (1:31:27)**

Patricia Merrill, Director of Finance, distributed a report regarding detailed line item budget information. Supervisor Gentz requested a report that might cover approximately six years of actual to levy limits overall. Finance personnel will complete a report with that information and will present it at a later date.

**General Fund Balance Report** – Barna Bencs, Budget Director, presented. He also distributed the 2018 Budget Hearing Schedule for the 2019 budget review. Supervisor requested that the information be provided to department heads so that two committees are not reviewing on the same evening. Mr. Bencs noted the information had been provided in the Sharepoint budget software.

**Treasurer’s Report(s) – Delinquent Tax – Monthly Update** – June 2018 – presented. May 2018 regular monthly report presented.

**Register of Deeds Report** – June 2018 – presented.

**County Clerk Report** – June 2018 – presented.

**Monthly Statement** – July 12, 2018 – presented.

**Budget Modification** – July 12, 2018 - presented.

Motion by Kubicki to adjourn. Second by Goebel. All aye, motion carried, including YIG Members.

The Committee adjourned at 8:16 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant