

MINUTES OF THE  
FINANCE/ADMINISTRATION COMMITTEE

MEMBERS PRESENT: Terry Rose, Ron Frederick, Edward Kubicki, Jeffrey Gentz,  
John O'Day, Michael Goebel, and Jeff Wamboldt, YIG Member  
Anika Katt

YOUTH IN GOVERNANCE  
EXCUSED: Daniel Mleczko

OTHER SUPERVISORS  
PRESENT: County Board Chairman Daniel Esposito, Supervisors Berg,  
Cardinali, Elverman, Franco, B. Frederick, Gascke, Nordigian,  
Poole, Skalitzky, and Yuhas

PLACE: KCAB, Committee Conference Room

DATE: October 24, 2018

Chairman Rose called the meeting to order at 6:00 p.m.

**Library System (0:12)** - Barb Brattin, Library Director, presented the budget. Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG.

**PUBLIC WORKS (6:34)**

**Facilities and Capital Outlay (6:34)** - Jim Kupfer, DPW CFO, presented and Department Director Ray Arbet provided additional specifics. Discussion items included, but not limited to, the proposed KCC remodel of planning office to accommodate the UW Extension operations, Sheriff satellite office to be housed in the former UW Extension space; court house restoration and repair of ceremonial courtroom; Boundless Adventures revenue authorized expenditure for maintenance on historic Bristol town hall that was previously housed at the Bristol Woods Park; new process for Kemper building expenditures to be paid by the County in a "landlord" capacity instead of the donation being administered by the Center. Motion by Frederick to approve. Second by Gentz. All aye, motion carried, including YIG.

**UW Extension (46:12)**

Jim Kupfer, DPW CFO, presented. Bev Baker, Area Extension Director, was in attendance to speak to specific details. Motion by O'Day to approve. Second by Kubicki. All aye, motion carried, including YIG.

**Parks (49:31)** - Jim Kupfer presented the budget. Matthew Collins, Assistant Parks Director, provided additional details. Discussion took place regarding contractual services regarding a one-time expense operations maintenance plan for the Pike River, environmental workshops, and crack sealing. Bristol Woods parkway and lot upgrades. Mr. Kupfer to report back to committee the actual parking numbers. Pets building restoration and bathroom facilities upgrades from the Parkland development funds. There is an increase in personnel salaries due to a re-class of a current position from UW Extension to Parks. County Board Chairman Esposito commended the fiscal responsibility with this budget. It was specifically noted that the County has to maintain buildings they currently own, or it will cost more in the future if we don't.

Supervisor Kubicki noted that he was abstaining from the approval of the Anderson Arts and Kemper related items.

Motion by Gentz to approve. Second by Frederick. All aye, Kubicki abstained as previously noted, motion carried, including YIG.

**Golf (1:21:04)** – Jim Kupfer presented. Dan Direr, General Manager, was in attendance to speak to additional specifics. Motion by O'Day to approve. Second by Goebel. All aye, motion carried, including YIG.

**Highway (1:22:45)** – Jim Kupfer presented. Department Director Ray Arbet and Clement Abongwa, Highways Division Director, were in attendance to speak to specific details. Special note was made regarding Hwy C, Hwy K, and Fox Conn related projects. Motion by Frederick to approve. Second by Kubicki. All aye, motion carried, including YIG.

**Planning & Development (1:42:37)** – Jim Kupfer presented. Andy Buehler, Division Director, was in attendance to speak to specific details. Motion by O'Day to approve. Second by Goebel. All aye, motion carried, including YIG.

**Miscellaneous Departments – BOA, Tree Program, Pre-Development, Land & Water Resource Management (1:44:11)** - Jim Kupfer presented. Motion by Kubicki to approve. Second by Goebel. All aye, motion carried, including YIG.

**Corporation Counsel – Opinion (1:44:50)** – Joseph Cardamone, Corporation Counsel, provided a legal opinion regarding Supervisor Poole's health insurance proposal. Clara Tappa, Human Resources Director, offered additional specifics regarding the Affordable Care Act and the target dollar amount and percentage as it pertains to the lowest salary of the County wage scale.

Chairman Rose called for a five minute recess; the Committee reconvened.

Recording 2 of 2

**Human Services (0:33)** – Tammy Capito, CFO Human Services, provided a 3<sup>rd</sup> Quarter Update. Supervisor Rose requested that Supervisor Nudo of the Legislative Committee address with state legislators why the County is paying for State institutions. The fees are \$1,100 - \$1,200 per day. Supervisor Rose noted that the State needs to hear from their County constituents. Supervisor Gentz requested a mental health study update at the January 2019 Finance & Administration Committee meeting.

**Office of the Director (11:30)** – Ms. Capito presented. John Jansen, Director of Health & Human Services, was also in attendance to provide additional specifics. Motion by Gentz to approve. Second by O'Day. All aye, motion carried, including YIG members.

**Central Services (12:35)** - Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG.

**Workforce Development (14:24)** - Motion by Gentz to approve. Second by Kubicki. All aye, motion carried, including YIG.

**Veterans (22:07)** – It was noted that the administrative assistant position would become full time FY2019. Motion by Gentz to carryover \$10,000; \$5,000 to salaries and \$5,000 to staff development. Second by Frederick. All aye, motion carried, including YIG.

Motion by Frederick to approve the Veterans budget. Second by Gentz. All aye, motion carried, including YIG.

**Medical Examiner (25:30)** - Motion by O'Day to approve as presented. Second by Goebel. All aye, motion carried, including YIG.

**Health (30:04)** - Motion by Gentz to approve as presented. Second by Goebel. All aye, motion carried, including YIG. Supervisor Frederick requested a copy of the Maximus cost allocation plan; Laurie Staves, former CFO Human Services, will provide the plan.

**Aging & Disability Services (41:14)** - Motion by Gentz to approve as presented. Second by Kubicki. All aye, motion carried, including YIG.

**Children & Family Services (52:33)** - Motion by Gentz to approve as presented. Second by Kubicki. All aye, motion carried, including YIG.

**Brookside Care Center (1:00:25)** – In response to Supervisor Skalitzky's inquiry, Chairman Rose requested that the Finance Director check with Corporation Counsel regarding the bond contract decision of the County Board when this bond contract was authorized to determine if it can be changed. Motion by Gentz to approve. Second by Frederick. All aye, motion carried, including YIG.

**Willowbrook (1:13:54)** – Motion by Frederick to approve. Second by Goebel. All aye, motion carried, including YIG.

Chairman Rose noted that the Policy Resolution had been distributed and that deliberations will continue tomorrow evening on that portion of the 2019 Budget review.

Motion by Gentz to adjourn. Second by Kubicki. All aye, motion carried, including YIG members.

The Committee adjourned at 9:15 p.m.

Respectfully Submitted,

Recording of the minutes is available.

Prepared by: April Webb, Senior Administrative Assistant